



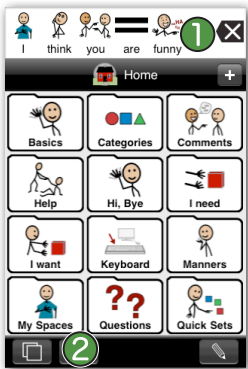
# Proloquo2Go Basics

**Proloquo2Go** (iPad, iPhone and iPod touch). In this tutorial you will learn all the basics of Proloquo2Go, which will enable you to start using Proloquo2Go without any difficulties.

## Basics



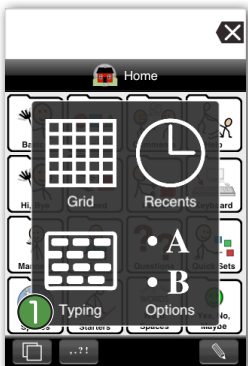
Start Proloquo2Go by tapping its icon. Tap buttons to speak *Items*, **1** send them to the Message Window **2** and navigate to Categories.



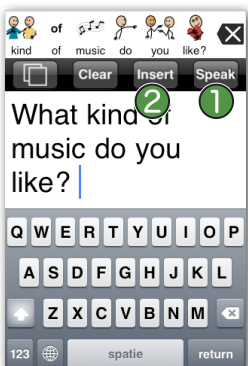
Tap the Message Window to speak the message.

Tap the Delete button **1** to delete letters or words.

Tap the Views button **2** on the bottom toolbar.

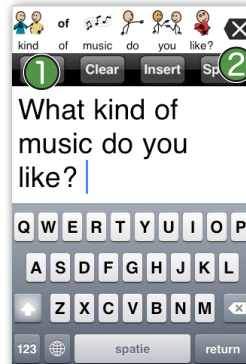


Tap on the Typing View. **1**

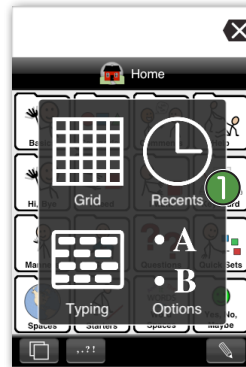


Type a message and then tap the Speak button **1** to hear the message.

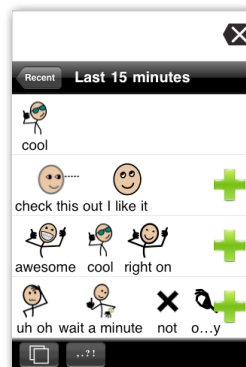
Tap the Insert button **2** to send the message to the Message Window.



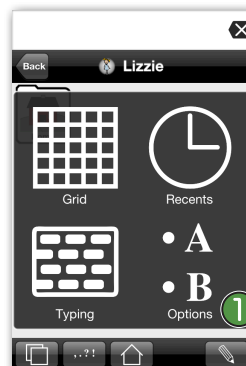
Note how the message gets symbolized. **1** Double tap on the Delete button **2** to clear the Message Window.



Tap the Views button again (the two overlapping squares) and tap the Recents View. **1**

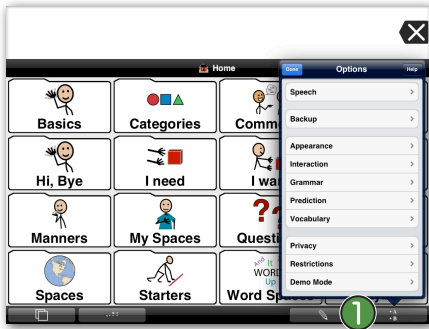


Tap on Last 15 minutes. Try tapping on one of the items inside that section. You now hear the message you have created 15 minutes ago.



Now try switching to List View. Go to Options.

*On an iPod touch or iPhone, the Options View can be accessed by tapping the views toolbar button at the bottom left of the screen, and then tapping the Options button **1** in the Views display.*



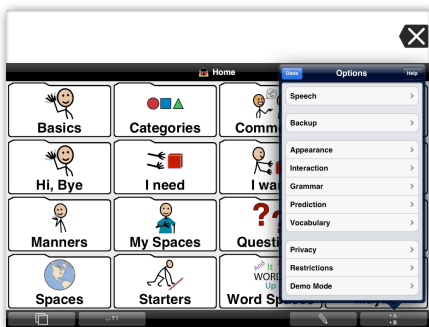
On iPad, the Options button 1 is the right-most button on the toolbar.



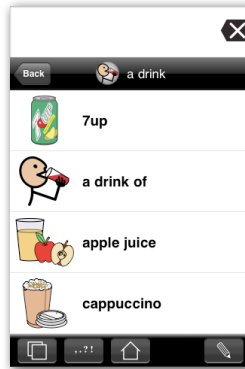
Tap on the Appearance item. 1



Then, in the Grid section, toggle the Use Grid View button from ON to OFF. 1



On iPad, you can see how the appearance immediately changes from Grid View to List View.

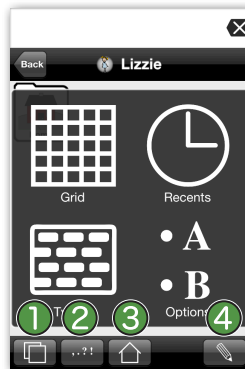


On iPhone or iPod touch, tap on Options on the top of the Appearance screen 1 and then tap Done to exit Options. Now you can see the appearance has changed from Grid View to List View.



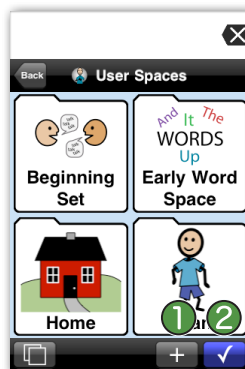
Go back to Options. If you don't remember how to go to Options on iPad, iPhone or iPod touch, please see the before mentioned steps.

Now toggle back the Use Grid View toggle to ON to put Proloquo2Go back to Grid View again.



Check out the bottom toolbars that Proloquo2Go offers.

This is the Regular toolbar. Here you can find Views, 1 Punctuation, 2 Home 3 and Edit. 4



This is the Editing toolbar. Here you can find the Add button 1 and the Done editing button. 2

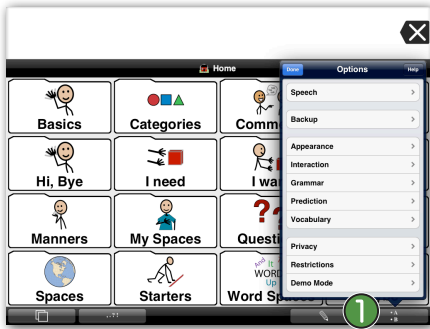


# Customizing The Size of Items



Go to Options.

On an iPod touch or iPhone, the Options View can be accessed by tapping the views toolbar button at the bottom left of the screen, and then tapping the Options button 1 in the Views display.



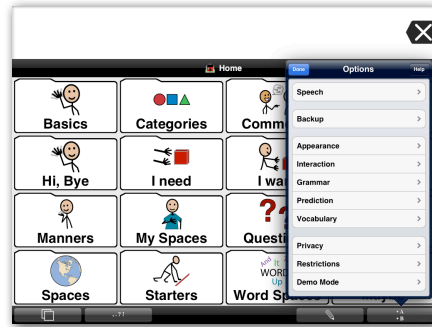
On iPad, the Options button 1 is the right-most button on the toolbar.



Tap on the Appearance item. 1



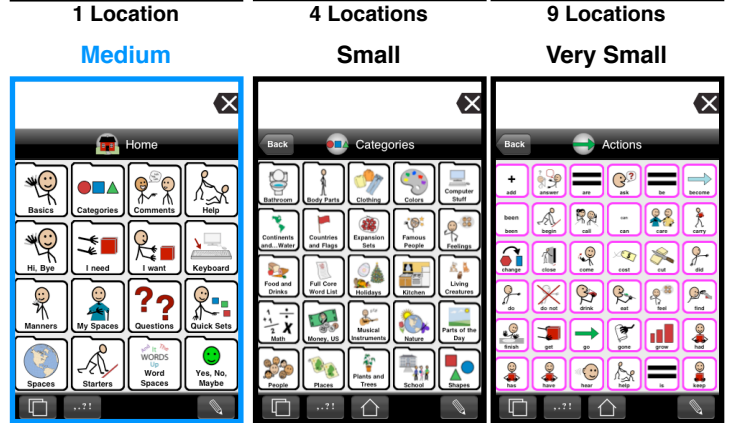
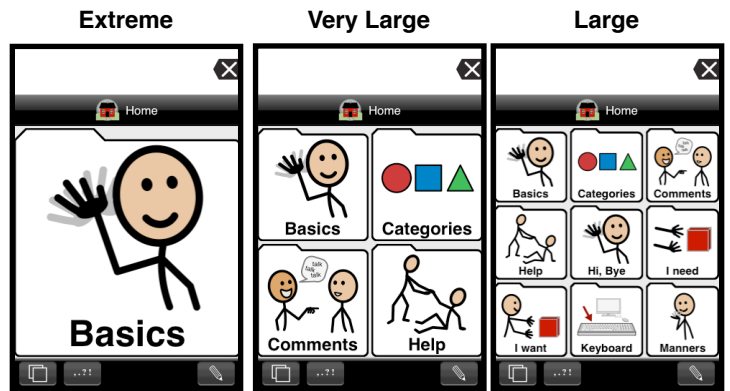
Tap Item Size and choose between the various sizes.



On iPad, you can immediately see how the size of the items changes.



On iPhone or iPod touch, tap on Options on the top of the Appearance screen 1 and then tap Done to exit Options. Now you can see how the size of the items changed.



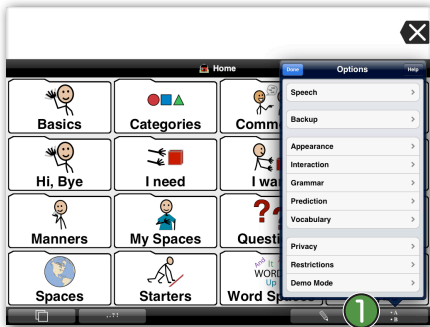


# Customize Your Voice Settings



Go to Options.

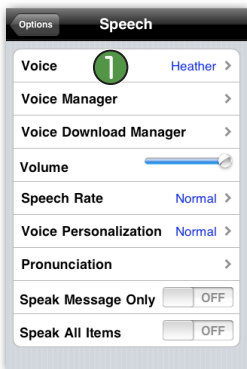
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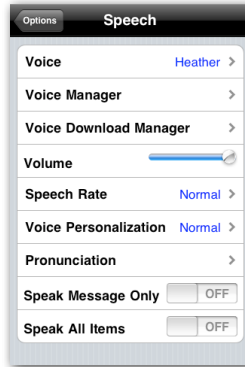
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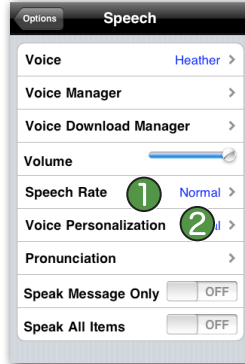
Tap on the Speech item. 1



Tap on Voice. 1 You will see the default voices which are high quality US English vices for a female child and adult and male child and adult.

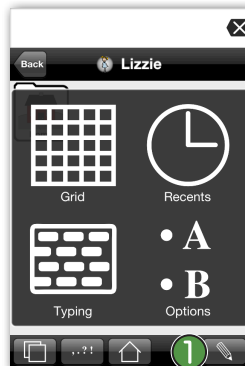


Additionally, there is an option to download more voices with the Voice Download Manager. 1 Note that you can only switch languages once per 24 hour period.



Try experimenting with the Speech Rate and Voice Personalization options.

## Editing Items



Tap on the Edit button. 1

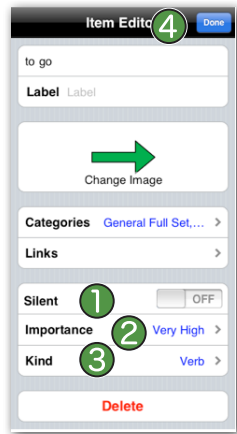


Next, tap an item you would like to customize. Then choose Edit. 1



Here you can edit several item settings:

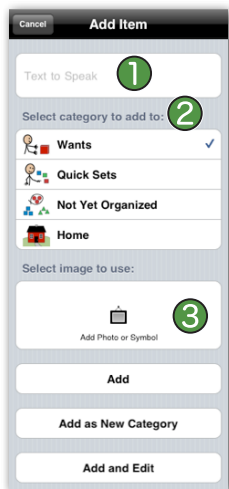
- 1 The text on the item.
- 2 The item label.
- 3 The image (photo or symbol).
- 4 The category of the item.
- 5 The categories the item links to.



You can also customize whether the item is Silent 1 or not. Silent means that the item is not sent to the message window. Importance 2 is an advanced feature that will be described in further tutorials. Kind 3 indicates the part of speech. Tap Done 4 to exit the Editor.

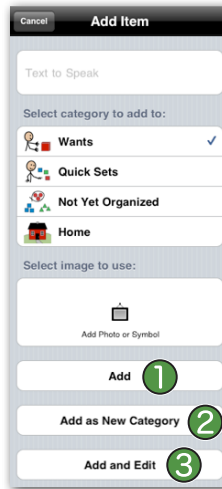


Try adding a new item from scratch. First, navigate to the Category you would like the new item to be in. Then tap the Add button. 1

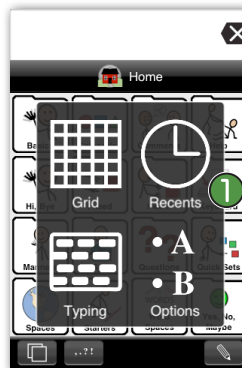


In the Add Item screen, you can add item components:

- 1 The text of the item.
- 2 The category of the item.
- 3 The image (photo or symbol).



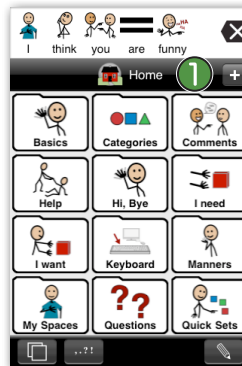
You can add the item 1 or choose to add it as a new category. 2 Optionally, at the very bottom, you can add the item and bring up the full editing screen by tapping the Add and Edit button. 3



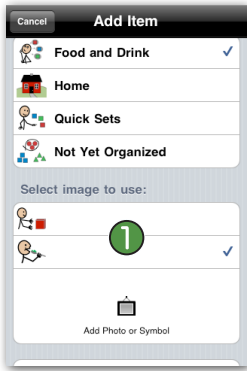
Try adding a recents item. To add a recently used message, tap on the Views button (the two overlapping squares) and then tap on Recents. 1 Then navigate to the message you would like to add.



Tap on the green plus button. 1 You will now get the Add Item screen again, where you can adjust your settings. You have now added a recents item.



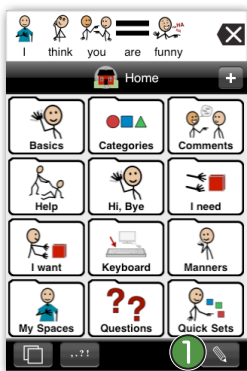
Try adding an item from the Message Window. To add the current text in the Message Window to your vocabulary, simply navigate to the category in which you would like to place the new item and then press the Add button. 1



Note that when you add an item from the Message Window, you will be given recommended symbol choices ① from the words in your message.



Along with adding items, you can also Cut, ① Copy ② and Paste items that already exist in the vocabulary.



First tap the Edit button, ① then tap the item you want to cut or copy.

Be careful! Cutting removes the item from the original category.

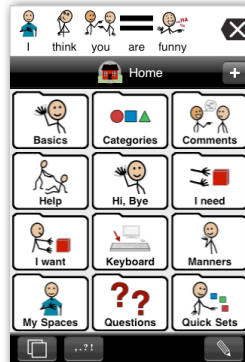


When cutting or copying, the items will go up into the message window, but will be slightly dimmed. ①

You can also navigate to other places where you would like to cut or copy items.



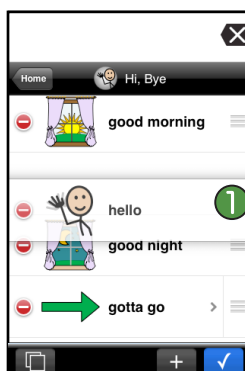
Then navigate to where you would like to paste the items and tap Paste. ① The items are now added to the category.



Re-ordering items is important in schematic based organizations (i.e. activity based), taxonomic organizations, semantic-syntactic organizations, etc. The order and display of items in an AAC system is very important because users of AAC develop memory of where items are located in a category.



To re-order in the Grid View, tap Edit (the pencil) and tap on an item until it starts pulsing. Then drag the item to a different position in the grid. ①



To re-order items in the List View, tap Edit (the pencil) and drag items to a different position in the list by holding down on the three lines on the right side of the items. ①