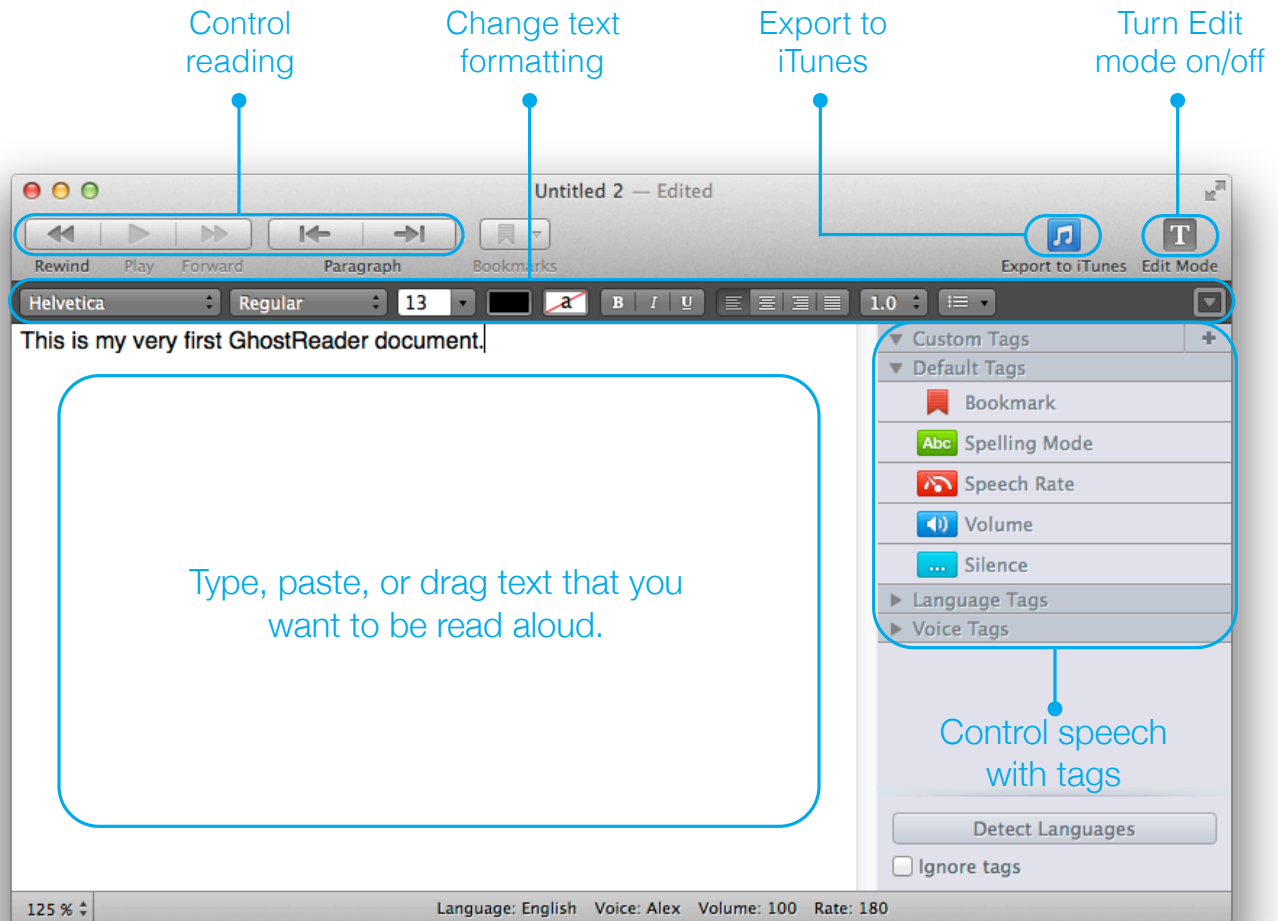


New to GhostReader?



Take a look through this Quick Start Guide to get your computer reading texts from different sources aloud in next to no time.

What can I do?

In Edit mode you can **add** and **format** text and place tags to control speech rate, volume, voice, and language. In this way you can make spoken text sound much more natural and expressive. Tags are described in detail in the [GhostReader Plus: Using Tags](#) document.

With Edit mode turned off, you can have GhostReader **read** text aloud and **export** texts as audio tracks and add them to your iTunes Library.

Set a Language and a Voice

The image shows the 'Languages' panel in macOS System Preferences. The window title is 'Languages'. At the top, there are icons for 'Languages', 'Reading', and 'Restrictions'. The main area is divided into two sections: 'Active Languages' and 'English Language Settings:'. In the 'Active Languages' section, 'English' is selected and highlighted in blue. Below it, under 'Inactive Languages', are 'French' and 'German'. A callout box with a blue border and text says: 'Drag a language to Active Languages to make it active.' In the 'English Language Settings' section, there is a checked checkbox for 'Active language'. Below this, there are three controls: 'Voice' (set to 'Alex' with a US flag icon and a 'Play' button), 'Speech Rate' (a slider from 'Slow' to 'Fast' with a value of '180'), and 'Volume' (a slider from 'Off' to 'Loud' with a value of '100'). At the bottom of this section is a button labeled 'Custom Pronunciations'. A callout box with a blue border and text says: 'Choose a voice for the selected language and set its speech rate and volume.' Another callout box with a blue border and text says: 'Edit pronunciations'. At the bottom of the panel, there is a small text box that reads: 'Only active languages can be used and automatically detected in the application. To make a language active, drag it to the Active Languages list or select it and then select the "Active language" checkbox.' A help icon (?) is in the bottom right corner.

Select a language

Select to automatically detect text in this language and switch voices accordingly.

Drag a language to Active Languages to make it active.

Choose a voice for the selected language and set its speech rate and volume.

Edit pronunciations

To install more standard voices in OS X, go to the **Dictation & Speech** panel of System Preferences, click the **Text to Speech** tab, and then choose **Customize** from the **System Voice** menu (OS X 10.9 Mavericks, it may differ in other OS X versions).

To get high quality, natural sounding voices, try [Infovox iVox](#). It offers over a hundred voices in different languages, regional accents and moods, including child, adult, and 'character' voices. All [Infovox iVox voices](#) can be tried for 30 days before purchase.

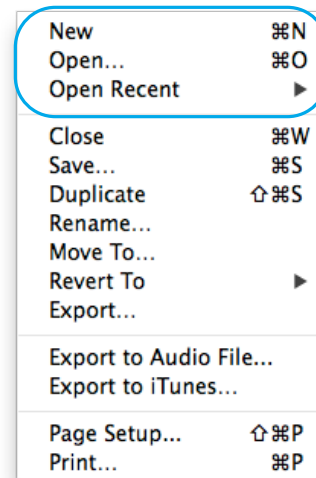
To set up languages and voices in GhostReader, choose **Preferences** from the **GhostReader** menu, and then click **Languages**.

Create a Document

When you open GhostReader, a new blank document is created automatically. You can then:

- Type the text you want and format it
- Paste text from another application, retaining the formatting

To create additional new documents, choose **File > New** or press Command-N.



Import Documents

You can also import documents that were created in other applications. To do so, choose **File > Open**, and then navigate to the document you need.

GhostReader can import files of these types:

- Microsoft Word Text (.doc, .docx)
- Rich Text Format (.rtf)
- Portable Document Format (.pdf)
- OpenDocument Text (.odt)
- Plain Text (.txt)

Read from Other Applications

Use GhostReader services to read text that is selected in another application. To do so, select the text, and then do one of the following:

- From the application menu, choose **Services > Read Aloud with GhostReader**.
- Control-click the selected text and choose **Read Aloud with GhostReader** from the shortcut menu that appears.
- Press **Shift-Command-C**.

A new GhostReader window will appear, containing the text that you have selected.

You can now just have GhostReader read the text aloud, you can save it as a GhostReader document and add tags to it.

Read Text Aloud!

